

Volunteer Application



Thank you for your interest in a volunteer opportunity with Volunteer Richmond Information Services (VRIS). Completed applications may be returned to 190-7000 Minoru Blvd. Richmond, BC V6Y 3Z5 Fax 604-279-7038 or by email to info@volunteerrichmond.ca

What is your VRIS program of interest?

Seniors Community Support Services

- Senior Peer Counselling
- Seniors Information & Referral
- Shopping Programs
- Visiting, driving, or telephone contact

Leadership Richmond

- Youth Now (19-26yrs)
- Next (55+yrs)
- Volunteer Centre
- Child Care Resource and Referral
- Richmond Christmas Fund

Volunteer Information (Please Print)

Legal Name: (First & Last)			Preferred First Name:		
Age Range:					
<input type="checkbox"/> Under 15	<input type="checkbox"/> 16-18	<input type="checkbox"/> 19-45	<input type="checkbox"/> 46-55	<input type="checkbox"/> 56-70	<input type="checkbox"/> 71+
Full Address including Postal Code:					
Home Phone:			Cell Phone:		
Email:					
Emergency Contact:			Relationship:		
Home Phone			Cell Phone:		
Do you have any medical conditions that we should be aware of – e.g. allergies or physical health concerns?					

Background Information

Criminal Record Check

A Criminal Record Check is required prior to any volunteer assignment. In the event of an existing Criminal Record or a positive Local Indices check (PRIS), acceptance as a volunteer for Volunteer Richmond Information Services will be at the discretion of the Program Manager.

Criminal Record Checks are free for Richmond residents and can be obtained by taking a signed letter from your prospective Program Coordinator or Manager to the RCMP. Residents of other communities will need to follow other instructions available from your Program Coordinator or Manager.

References

1) Name:	Daytime Phone:
Cell Phone:	Relationship:
2) Name:	Daytime Phone:
Cell Phone:	Relationship:

Availability

When and how long can you volunteer?

<input type="checkbox"/> Short Term (3 months or less)	<input type="checkbox"/> Long Term (longer than 3 months)		
<input type="checkbox"/> Evenings & Weekends	<input type="checkbox"/> Weekends only	<input type="checkbox"/> Weekdays	<input type="checkbox"/> Anytime

Agreement to our Policy

A signed copy of our “General Policies and Procedures for Volunteers”, policies for the specific volunteer job and the “Acknowledgement and Understanding of Policy Respecting Confidentiality” is required prior to commencing any volunteer assignment.

Name of Applicant (print): _____

Signature of Applicant: _____ Date: _____

Additional Information

Where did you hear about us?

- Community Event
- Community Information
- Internet search
- Volunteer Richmond’s Website
- Newspaper
- Volunteer Centre
- Facebook
- Richmond Caring Place
- TV/Radio
- Word of Mouth (eg. friend)
- Twitter

Privacy Statement

Volunteer Richmond Information Services respects your privacy. We protect your personal information and adhere to all legislative requirements with respect to privacy. For our complete Privacy Practice Statement please refer to our website www.volunteerrichmond.ca.

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For Office Use Only

Name of Interviewer:	Interview Date:
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Checklist:

	General Policies Signed		Orientation & Training
	Program Policies Signed		Driver’s Abstract received
	Understanding Confidentiality Signed		Insurance Coverage Info Received
	CRC Results Received & Filed		Valid Driver’s License
	Reference 1 completed		ICBC Claims Report
	Reference 2 completed		

Volunteer Richmond Information Services

190-7000 Minoru Blvd. Richmond, BC V6Y 3Z5

Ph: 604-279-7020 Fax: 604-279-7038

Email: info@volunteerrichmond.ca

Website: www.volunteerrichmond.ca