



# Volunteer Q&A

2010 Community Information  
& Volunteer Program

August 2009

**Q: I'm registering to volunteer as a group with my family. How do I fill out group information on your online application form?**

**A.** Before anyone registers online, all your group members must agree upon a group name. Make sure all your group members know this group name. For example, if your group name is "Smith Family," each volunteer will need to enter this name on their online application. Also, you need a minimum of 2 people to be considered a "Group." Families, friends, service groups, church groups, etc. all register in the way listed below:

1. To register, go to [www.volunteerrichmond.ca](http://www.volunteerrichmond.ca). On the homepage, click on the orange bar icon with the snowflake. Then follow the directions to find the online application form.
2. You will be filling out an application form through the City of Richmond. Accept the privacy policy.
3. You will see an application form asking for your name, email, education, commitment and availability, etc.
4. Find the section that says "Volunteer Experience."
5. Under the "Do you have any additional comments" box, fill in your group name. Fill out the rest of the application and submit it when you are done.
6. Note: Each volunteer in your group must submit an application. So if there are 4 members in the Smith Family group, then you would need to submit 4 applications, one for each member.



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## Volunteer Experience

Why do you want to be a volunteer?

Outline any previous work or volunteer experiences which may apply to your services:

Outline any special skills or trainings (first aid, languages, licenses, etc):

List any experience or special training(s) that you have had working with children with special needs:

Do you have any additional comments?

## Summer Experience

Have you volunteered in summer day camps before?

Select an Option



If yes, which centre(s)?

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[www.volunteerrichmond.ca](http://www.volunteerrichmond.ca)

